REFUND OF DEPOSIT

1946 Coney Island Avenue Brooklyn, NY 11223 Phone: 718 376 5400 Fax: 718 376 6910 info@renrlty.com



Last Name		First Name	Middle		
Address	Unit#	City	State		Zip Code

The refund of your deposit will be based, in part, on cleaning the following items after moving out:

- 1. All appliances inside and out.
- 2. Cabinets and drawers inside and out.
- 3. Light fixtures. Make certain bulbs are present and working.
- 4. All floors. Wax as necessary. Baseboards and door casings. Carpets shampooed professionally; receipt to be provided to rental owner/agent.
- 5. Window coverings cleaned professionally; receipt to be provided to rental owner/agent.
- 6. Ceilings and walls.
- 7. Heating units; vacuumed as necessary.
- 8. Fireplace and hearth.
- 9. All plumbing fixtures.
- 10. Shower tile/enclosure including tracks on doors.
- 11. All windows, windowsills and tracks.
- 12. All doors inside and out including tracks.
- 13. Porch, deck, patio, walkway and garage.

- 1. All garbage/trash/debris removed to appropriate receptacle.
- 2. Lawns and grounds trimmed and mowed, if applicable.
- 3. Final utility bills paid.
- 4. All keys must be returned.
- 5. Forwarding address provided to owner/agent.
- 6. Property left in as good condition as when received ordinary wear and tear excepted.

If additional site visits are required by Property Manager/Broker, beyond the initial inspection after the move out date, an additional fee will be charged for inspection at a rate of \$45 per site visit.

Property Manager/Broker	Date	Resident	Date
		Resident	Date
		Resident	Date
		Resident	Date